

Thank you for being a speaker at the **Marcus & Millichap/IPA Multifamily Forum: Washington, D.C.** This document contains important information regarding the venue and event details.

Event: [Marcus & Millichap/IPA Multifamily Forum: Washington D.C.](#)
Thursday, March 20, 2014 (7:30 am - 5:00 pm)

GreenPearl Events Contacts: **Logistics / Registration** – Ilana Orlansky, (646) 783-3946, iorldansky@greenpearlevents.com
Agenda / Content – Erika Bradbury, (646) 783-3963, erika@greenpearlevents.com

Timing: Please plan to arrive at the venue at least 45 minutes before your session is scheduled to begin. We recommend you assemble near the stage 5 - 10 minutes before your session begins to ensure a timely event. Water and seating will be available. Please check the [agenda](#) for session times.

Since many of the attendees come to the event to meet YOU, we encourage you to make yourself available as much as possible throughout the day.

Registration: As a speaker, you are pre-registered to the event. Simply stop by the on-site registration desk upon your arrival to pick up your badge that allows access to the event space.

Venue Info: [Kellogg Conference Hotel](#) | 800 Florida Ave NE | Washington, DC 20002

Promotional Materials: Your bio and photo will be used onsite and online. You can review your profile here: <http://mmdcforum.com/speakers>.

Accommodations: [Kellogg Conference Hotel](#) | 800 Florida Ave NE | Washington, DC 20002

We have reserved a room block for attendees at the Kellogg Conference Hotel. The room rate is \$179.00 plus 14.5 % sales tax. Please make your overnight guest room reservation by calling 202-651-6000 and asking for the Multifamily Summit – Washington, DC.

Directions: If you are driving to the event, please click [here](#) for directions. We have provided a parking pass for your convenience, which you may find [here](#).

The closest Metro stop is "NoMa-Gallaudet U (New York Ave)" on the Red line.

There is a shuttle service available to/from Union Station, the NoMa-Gallaudet Station and the Kellogg Conference Hotel. Please click [here](#) for the schedule.